



Extracts from

Epping CC Business Plan

Club outlook:

The main aim of the Epping CC is to provide cricket playing and social opportunities for all members of our community regardless of age, gender, cultural or religious beliefs.

In supporting this aim we will provide experienced and qualified coaches and a friendly and inclusive environment.

We will invest in our future by maintaining a strong junior participation program. In doing so developing young players' skills, knowledge and appreciation of our game.

Our objective is to be successful on and off the cricket field.

Our aim is for all our teams to play in finals.

We will manage our Club openly and transparently ensuring financial stability.

We consider ourselves an important part of the Epping community and will ensure we fulfil our obligations.

We will play a leading role in developing and supporting cricket within the Diamond Valley Cricket Association and in Cricket Victoria's North Metropolitan region.

We will ensure our practices are best practice and our policy's promote and encourage a healthy and safe lifestyle.

Job Roles and Descriptions:**Senior Coach:**

- Be responsible for all senior on field activities
- Co-ordinate and conduct all senior training programs
- Recruitment of players
- Be responsible for all senior team selections
- Liase between senior players, Cricket Operations Manager, Senior Captains and Committee
- Assist the Junior Co-ordinator and junior coaches from time to time as required
- Assist with community programs

Senior Captains:

- Assist the senior coach with team selection
- Be responsible for on field activities on game day
- Ensure score books are correctly completed and returned as directed
- Ensure all players follow ECCs & DVCA's code of conduct at all times
- Collect game fees
- Ensure all equipment required is available
- Liase with senior coach, Cricket Operations Manager, Senior Captains and Committee
- Assist with community programs

Property Officer:

- To ensure all equipment required is available and in good condition
- To ensure captains have score books, balls and bags prior to games
- To ensure all grounds are playable and captains know where they are playing

Cricket Operations Manager:

- Liase between senior players, coach and committee
- To negotiate player incentives
- Recruitment of players

Social Events Co-ordinator:

- Arrange and co-ordinate social calendar and events

Canteen Manager:

- Manage the canteen including ordering and purchasing of stock
- Ensuring canteen is open as required
- Cleaning of canteen and operating canteen in line with Health Department regulations

Junior Co-ordinator:

- Pursue and appoint junior coaches and team managers
- Ensure junior coaches are suitably qualified and trained
- Oversee all junior operations
- Set up junior training programs

Delegates:

- Attend all senior delegates meetings and liase with DVCA and committee

Chairman of Selectors:

- Independently assist the senior coach with selection of sides
- Be the central point of contact for player substitutions and late withdrawals

Sponsor Officers:

- Pursue sponsors
- Arrange sponsor calendar